



Oklahoma Office of Workforce Development
900 N. Portland Ave.
Oklahoma City, OK 73107

OKLAHOMA WORKFORCE DEVELOPMENT ISSUANCE #09-2018

TO: Workforce Development Board Chairs
Workforce Development Board Staff
WIOA Core Partners

FROM: Dr. Erin E. Risley-Baird, Executive Director

DATE: December 18, 2018

SUBJECT: WIOA Title I Formula Programs and Job Corps Coordination

PURPOSE: The Oklahoma Office of Workforce Development (OOWD), as the Governor's chosen Workforce Innovation and Opportunity Act (WIOA) administrative entity, provides this issuance as guidance to allow coordination between WIOA Title I formula fund program operators in the State's three workforce development areas where Job Corps centers are physically located to serve individuals who meet the WIOA Title I formula program qualifications even if their permanent home address is not in one the counties within the Central, Eastern or Tulsa workforce development area.

REFERENCES:

- Workforce Innovation and Opportunity Act (WIOA) (Pub. L. 113-128)
- TEGL 8-15
- TEGL 4-15
- Federal Register / Vol. 81, No. 161 / Friday, August 19, 2016 / Rules and Regulations;
- Federal Register / Vol. 81, No. 161 / Friday, August 19, 2016 / Rules and Regulations; Part 686—The Job Corps Under Title I of the Workforce Innovation and Opportunity Act
- TEGL 21-16
- TEGL 10-16, Change 1
- Oklahoma Workforce Development Issuance #02-2016, Change 2
- Oklahoma Workforce Development Issuance #09-2017, Change 1
- Oklahoma Workforce Development Issuance #21-2017, Change 1

MESSAGE: In an effort to continue our mission of strengthening partnerships and bridging gaps in servicing with a customer driven focus in mind, the State is allowing this provision to

RESCISSIONS	EXPIRATION DATE
None	Continuing



support enhancements in local service delivery, to improve training and employment outcomes, and to better meet employer needs.

The state envisions Title I partners revolutionizing their processes to support and enhance one-stop experiences and encourage other partner programs to collaborate and develop greater alignment through program coordination. There are many benefits to a WIOA Youth program and Job Corps partnership. First, it helps maximize the level of services provided to youth in a local community. Second, it can produce efficiencies or impacts that neither program could produce on their own.

Considerations for WIOA Youth Program and Job Corps Operators:

Job Corps may refer students to Oklahoma Works American Job Centers (AJC) and/or the WIOA Youth program to enhance placement and follow-up activities. Also, Job Corps may refer applicants who have been determined not suitable or eligible for Job Corps to the WIOA Programs or to an Oklahoma Works American Job Center. Likewise, Oklahoma Works AJC center or WIOA Youth program staff may refer youth who have been determined to need more intensive or residential services that Job Corps can provide.

Both the WIOA Youth program and Job Corps are required partners, and local area coordination should occur through the partnership. Local workforce development areas should initiate formal, structured partnerships between Job Corps and local WIOA Youth programs for recruitment and placement of program participants. The benefit of this type of partnership is to reach youth who may not currently be served, and to reduce recruitment and placement costs through improved cooperation and information sharing. Oklahoma Works American Job Center staff may provide youth access to services and connect them to the program that best aligns with their needs. Job Corps, Oklahoma Works American Job Centers, and WIOA Youth programs may also co-sponsor hiring or outreach events to reduce the cost and increase the scale of their placement and recruitment efforts.

Finally, local area WIOA Youth Committees and Job Corps Workforce Councils may work together to determine how to ensure local labor market information and other valuable information can be regularly exchanged. Job Corps representatives are encouraged to participate in local WIOA Youth Committees within their local area.

Key Reminders:

- Under this provision, you must follow the enrollment procedures in OWDI #21-2017, Change 1.
- The U.S. Department of Labor and the State do not consider the Job Corps program as school. Therefore, if the only school the youth attends is Job Corps, the U.S. Department of Labor will consider the individual an out-of-school youth for purposes of Title I WIOA youth program eligibility. This rule also applies to students in the Job Corps program pursuing a high school diploma or a high school equivalency certificate.

- Job Corps and the WIOA youth formula program focus on out-of-school youth; therefore, local out-of-school formula fund expenditures will increase as a result of the focus on the target population.
- Job Corps issues certificates for completing career training programs that are based on industry skills standards and certification requirements and is considered a Recognized Postsecondary Credential.
- Coordination among programs, including the transfer or referral of participants, is a local decision. However, the State expects a commitment to enrollment and service provision through program exit and the required 12 month follow-up.
- By working together, both Job Corps and the WIOA Youth program can align education and training with the needs of employers to help youth attain certifications tied to industry demand, successfully connect to work, and advance to higher levels of education.
- This type of system thinking and alignment encourage WIOA programs to operate in a unified and seamless manner.

ACTION REQUIRED: This Oklahoma Workforce Development Issuance (OWDI) is to become a part of your permanent records and made available to appropriate staff and sub-recipients.

EQUAL OPPORTUNITY AND NONDISCRIMINATION STATEMENT: All Recipients, and Sub-recipients/Sub-grantees must comply with WIOA's Equal Opportunity and Nondiscrimination provisions which prohibit discrimination on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, political affiliation or belief, or, for beneficiaries, applicants, and participants only, on the basis of citizenship status or participation in a WIOA Title-I financially assisted program or activity.

INQUIRIES: If you have any questions about this issuance, please contact Policy and Program Staff in the Oklahoma Office of Workforce Development. Contact information can be found at <http://www.oklahomaworks.gov/about/>.